

Decision		Status	Due date
Impact	Driver	Approver	Outcome
Contributors			
Informed			

Tips | Recommendations

Recommendations

Contributors to add their recommendation and why

Background

Current state

Data for Decision Support

Info | Contributors

Contributors please note: I am seeking the right people to get involved in the decision. Add your comments to this page, let's get the conversation started.

Please add:

- The people directly impacted by this so we can include them.
- Any references to previous work and investigations that we can leverage.
- Any constraints and challenges we need to consider to make this decision and following action plan.

Info | How to determine "impact" rating of a decision rating?

Decision Characteristics

HIGH

- The decision will have a material impact on the customer experience OR
- Will significantly impact the roadmap OR
- Will adversely disrupt an internal business process.

MED

- The decision will involve a less than material change to customer experience OR
- Will impact the roadmap OR
- Will impact an existing internal business process

LOW

- All other decisions

	Option 1: Do Nothing		Option 2:		Option 3:	
Description						
Roll out plan						
Pro/Cons	List pros	List cons	List pros	List cons	List pros	List cons
Risks						
Estimated cost and effort	Add costs	Add effort	Add costs	Add effort	Add costs	Add effort

FAQ	
Q1:	A1:

References	
Relevance	Link

Follow-up action items
Title = to do