

# Text Portlet

## 1. Overview

The **Text** portlet displays a configurable HTML text on the dashboard.

The Text portlet is disabled by default as it allows users to enter arbitrary HTML. To enable the text portlet please refer to [Enabling Plugins](#) section.

## 2. Adding Portlet to Dashboard

1. Navigate to the [dashboard configuration](#) page.
2. Select the 'Text' portlet.
3. Click Add.
4. Enter a title for the Text portlet
5. Enter the body text, this may include HTML.

**Save Default Portlet: Text**

Display any text, formatted as HTML.

Title:   
The text to be displayed as the title of this portlet.

HTML:   
The HTML to display in the body of this portlet.

Text Portlet Form

6. Click Save.
7. The portlet can be positioned on the dashboard through the [dashboard configuration](#) page.

## 3. Dashboard Display

The **Text** portlet should appear as follows on the dashboard:

Text Portlet Title

**Please make sure you close all the HTML tags**

Text Portlet on Dashboard

Further information on all JIRA portlets is available [here](#).